

**MINUTES OF MEETING
URBAN ORLANDO
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Urban Orlando Community Development District was held on Wednesday, February 16, 2022, at 8:30 a.m. at Grace Hopper Hall.

Present and constituting a quorum were:

Diana Pienaar	Chair
Jim Schirtzinger	Vice Chair
Kristin Chapman	Assistant Secretary
Anne Coppenhaver	Assistant Secretary
Matthew Williams	Assistant Secretary (via phone)

Also present, either in person or via communications media technology, were:

Angel Montagna	Inframark Management Services
John Woods	District Engineer
Bill Patterson	District Agent

The following is a summary of the actions taken:

FIRST ORDER OF BUSINESS

Roll Call

Ms. Pienaar called the meeting to order at 8:30 a.m. Ms. Montagna called the roll and indicated a quorum was present for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Westminster Sidewalk Proposal

- Mr. Rockenbach, Executive Director of Westminster Winter Park, presented a sidewalk proposal for permission to cross CDD property.

<p>On MOTION by Mr. Schirtzinger, seconded by Ms. Chapman, with all in favor, unanimous approval was given to the sidewalk proposal for permission to cross CDD property, and to direct District Counsel to draft an easement agreement.</p>
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FOURTH ORDER OF BUSINESS

Consent Agenda

A. Acceptance of the Minutes of the January 19, 2022, Meeting

On MOTION by Ms. Coppenhaver, seconded by Mr. Schirtzinger, with all in favor, unanimous approval was given to accept the January 19, 2022, minutes, as presented.

B. Approval of Invoices

On MOTION by Ms. Chapman, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the invoices.

FIFTH ORDER OF BUSINESS

Authorizations and Actions

A. Resolution 2022-01, Designating Registered Agent

- Ms. Montagna read Resolution 2022-01 into the record by title.

On MOTION by Ms. Chapman, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to Resolution 2022-01 designating Ms. Mackie as the District's registered agent and the Kutak Rock's office as the registered office.

B. February 2022 Authorization Report

- The landscaping requests for authorization from BrightView were tabled.
- Discussion ensued regarding the proposal from Florida Water Features for repair and refurbishment of the fountain jets.

On MOTION by Mr. Schirtzinger, seconded by Ms. Chapman, with all in favor, unanimous approval was given to the Florida Water Features proposal for repair and refurbishment of the fountain jets in the amount of \$3,594.60.

C. Engineering Authorization Report

- Mr. Woods reviewed the proposals for Unit 8 reseal and stripe.

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the ABC Paving and Sealcoating proposal for Unit 8 reseal and stripe in the amount of \$8,703.00.

- Mr. Woods discussed the stormwater needs analysis and requested direction to begin this analysis, to be billed on an hourly basis.

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to direct the District Engineer to prepare the stormwater needs analysis to be billed on an hourly basis.

SIXTH ORDER OF BUSINESS

Staff Reports

- A. District Manager**
 - i. January 2022 Financial Statements**
 - The January 2022 financial statements were accepted.
- B. District Counsel**
 - A legislative update, regarding the increase, should be known prior to budget session.
- C. District Engineer**
 - i. Summary of Engineering Activities**
 - Mr. Woods reviewed change directive 66 with DCL regarding signage, which will be complete by the end of March.
- D. District Agent**
 - i. Grounds Maintenance Updates**
 - Mr. Patterson gave an update on the stop sign that was hit by a car.
 - Mr. Patterson reviewed sod that needs replaced.
 - Pond 19 irrigation is still controlled by the CDD.
 - ii. Encumbrance Report**
 - No comments.
 - iii. OPD Report**
 - No comments.

SIXTH ORDER OF BUSINESS

Supervisor Comments

- There being none, the next order of business followed.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Chapman, seconded by Mr. Schirtzinger, with all in favor, the meeting was adjourned at 9:16 a.m.

Assistant Secretary/Secretary

Vice Chairman/Chairman